Date: April 23rd, 2025

NOTICE

Ref: Recruitment Notification No. BOPT/01/2024/Rectt. dated 30.11.2024

Sub: Marking Scheme for Skill Proficiency Assessment Test (SPAT) and Normalization of Marks of Objective Question Written Examination (OQWE) for the post of Upper Division Clerk [Post Code: 01].

Reference is hereby drawn to the Clause 10.2 Page No. 36-41 of Information Bulletin published on 30/11/2024 in regards to the above mentioned Recruitment Notification. All candidates provisionally qualified in Psychometric Test Written Examination (PTWE) for the post of Upper Division Clerk [Post Code: 01] may please note the following:

1. The SPAT will be a part of merit determination and the merit will be drawn on giving equal weightage to the marks obtained in SPAT and OQWE. The following procedure will be followed for evaluation of the SPAT examination for the above mentioned post:
2. The Typing Speed of the candidates appeared in the SPAT will be determined following the below mentioned procedure:

   The Typing Speed Test will be conducted on computers. There will be a part of the screen of computer where passage will be displayed and below there will be a textbox for the candidate to type the displayed paragraph. The candidate will be allowed to type for 15 minutes after which the system will automatically stop and the evaluation of typing speed will be done later on.
3. Marking Scheme of SPAT is based on the following formula:
   (i) The maximum Typing Speed found after evaluation of SPAT examination will be considered as maximum Marks (i.e. 100). The Typing Speed of all other candidates below the maximum speed will be converted into marks using the formula i.e.

   (ii) **Marks secured by Mr. X** = $$\frac{\textbf{Typing Speed of of Mr.X} * \textbf{100}}{\boldsymbol{Maximum\ Typing\ Speed\ found\ in\ the\ SPAT\ Examination}}$$

Using the above mentioned formula, the marks will be calculated for/awarded to each candidates for the SPAT examination.

4. As per the Information Bulletin referred above at Page No. 36-41, Merit List is to be drawn giving equal weightage to the marks secured in SPAT and OQWE, it becomes evident to normalise the marks of the candidates appeared in OQWE for the post of Upper Division Clerk [Post Code: 01]. The normalization of the marks secured in OQWE will be done based on the following formula:

$$\textbf{Normalized Marks of a candidate} = \frac{\textbf{Marks scored by the candidates X 100}}{\textit{Highest marks obtained by any candidate in OQWE}}$$

5. Based on the normalized marks secured by candidates in SPAT and in OQWE as mentioned above the merit list will be drawn by giving equal weightage as mentioned in the Information Bulletin referred above.
6. The above mentioned Marking Scheme is applicable for SPAT and OQWE test for the Post of Upper Division Clerk [Post Code: 01] only.

By Order

Sd/-
Director