**MEMORANDUM OF UNDERSTANDING**

**(MOU)**

BETWEEN

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**BOARD OF PRACTICAL TRAINING**

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| LOGO OF THE HEI/UNIVERSITY |

**NAME OF THE HEI/UNIVERSITY**

**FOR**

**APPRENTICESHIP PROGRAMME**

**Memorandum of Understanding BETWEEN BOARD OF PRACTICAL TRAINING (EASTERN REGION), KOLKATA AND**

**----------------------------------------------------------------------------------------------------- (HEIs/ University)**

BOARD OF PRACTICAL TRAINING (EASTERN REGION), KOLKATA (BOPTER) AND ---------------------------------------------------------------------------------------- enter into this agreement to facilitate the Apprenticeship training for the final year students enrolled in degree and diploma programmes which include industrial training component of minimum 6 months and maximum of 1 year period with stipendiary coverage under National Apprenticeship Training Scheme (NATS) that can be addressed by two institutions.

**About BOPTER**

Established in 1968, Board of Practical Training (Eastern Region), Kolkata is an autonomous organization under the Ministry of Education, Department of Higher Education, Govt. of India. The Board is functioning at its own premises at Block-EA, Sec-I, Salt Lake city, Kolkata -700064,West Bengal .The major function of the Board is to implement and monitor the provisions of the Apprentices Act 1961, as amended in 1973 and 2014 so far as they relate to the training of Graduates and Diploma holders in Technical as well as Non-Technical streams in exercise of power conferred to the Board under Section 23 of the said Act.

**About Institution**

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1. **Definitions**
2. For the purposes of this agreement 1st “Institution” shall mean BOARD OF PRACTICAL TRAINING (EASTERN REGION), KOLKATA (BOPTER), and 2nd “Institution” shall mean ---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

1. **Purpose of the Agreement i)** The specific purpose of this agreement is to establish a close relationship and cooperation between the two participating institutions to ensure that the industrial training component of the final year students enrolled in degree and diploma programmes of the 2nd Institution is covered under National Apprenticeship Training Scheme (NATS) which is governed under the provisions of The Apprentices Act 1961 & The Apprenticeship Rules 1992 as amended thereafter so that the students are better equipped with requisite skills while they pass out and are better employed.
2. **Period of Agreement**

This agreement will come into effect from the date of signature by both parties and will be valid for an initial period of one (1) year. The agreement will be automatically renewed thereafter, unless terminated or replaced with a new agreement. The agreement may be modified or terminated by six months’ written notice to the other party.

1. **Base Agenda**

i) The 1st Institution in consultation shall extend the coverage of NATS to the industrial training component of minimum 6 months and maximum of 1 year period of the final year students enrolled in degree and diploma programmes of the 2nd Institution.

ii)The 2nd Institution shall enroll the eligible students at the NATS portal link- [www.nats.education.gov.in](http://www.nats.education.gov.in) for apprenticeship of minimum 6 months to a maximum of 1 year integrated in the final year of Apprenticeship Embedded Graduate (Technical/Non-Technical) and Diploma (Technical/Non-Technical) courses that can be covered under National Apprenticeship Training Scheme.

iii) The 2nd Institution shall supply the information to the students that the said courses may be considered to be equivalent to the Sandwich courses as defined in the Apprenticeship Act ,1961 and The Apprenticeship Rules ,1992, both amended time to time. The apprentices of such degree and diploma courses shall be termed as “Graduate Apprentice (Sandwich Courses)”, and “Technician Apprentice (Sandwich Courses)” respectively.

iv) The 2nd Institution is required to rope in the students especially of final year to enable the above in experiencing and implementing the Apprenticeship Scheme (NATS) to the fullest and shall hold possession of MOUs with different industry units for placements of the eligible students at the earliest.

v) The 2nd Institution shall ensure that once all the eligible students are enrolled on NATS portal they are directed to join the concerned establishment for undergoing apprenticeship training for the period as demanded in the course curriculum, minimum of which shall not be less than 6 months and maximum shall not be more than 1 year period.

vi) The 2nd Institution shall ensure that all such apprentices’ execute Contract of Apprenticeship (contracts are created) through NATS portal with the training establishment immediately after joining of the apprentices.

viii) The 2nd Institution shall ensure that stipendiary provisions as per the Rule 11 of The Apprenticeship Rule 1992 as amended time to time is payable to the apprentices by the concerned training establishment. The Central Govt. share of stipend upto 50% of the minimum prescribed rate shall be reimbursed by the 1st Institution on receipt of the Claim Bills from the training establishments or shall be paid directly to the Apprentices on implementation of Direct Benefit Transfer (DBT).

ix) The 1st Institution shall be responsible for issuance of Certificate of Proficiency (CoP) through NATS portal subject to the training establishment upload all requisite information for generation of such Certificates.

x) All the provision (s) of The Apprentices Act 1961 & The Apprenticeship Rules 1992 as amended time to time shall supersede all or any clause of this MoU incase it is found conflicting in nature.

1. **Notices** Any notice or other communication under this agreement shall be given in writing and delivered by hand, sent by post, facsimiled transmission, or e-mail.
2. **Signatures**

This agreement constitutes in principle to proceed and work out more detailed modalities to operationalize the same between the parties. No amendments consent or waiver of terms of this agreement shall bind either party unless in writing or signed by both parties.

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| Signed on behalf of  BOARD OF PRACTICAL TRAINING (EASTERN REGION), KOLKATA |  | Signed on behalf of  NAME OF THE HEI/UNIVERSITY |
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| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Dr. S.M. Ejaz Ahmad,**  **Director, BOPT(ER)**  Date: |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Principal / Head of the Institution**  Date: |