

BOARD OF PRACTICAL TRAINING (EASTERN REGION)

KOLKATA

Important Role of Establishments for Successful Implementation of DBT

Successful implementation of DBT in NATS is one of the exciting challenge the stakeholders of the NATS encountered during the New Years eve. To make the DBT implementation successful we solicit help and support from all stakeholders especially the establishment fraternity. Accordingly, a brief instruction for establishments entitled “Role of Establishment for Successful Implementation of DBT” is being published for easy understanding of the procedure.

1. Establishment must ensure that every apprentice on-board under Central Govt. share of stipend (reimbursable) category must successfully registered on NATS 2.0 portal for DBT.
 - A separate instruction for those who fail to register successfully and has been issued different warnings by the PFMS check can be persuaded with the apprentices for rectification till the apprentices DBT registration becomes successful on NATS 2.0 portal.
2. The RoP/LoP etc. which is required as an input from each establishment must be uploaded on NATS 2.0 portal immediately after completion of the month but not later than 3rd of every subsequent month.
 - This will enable BOPT to immediately process the DBT for every apprentice for the stipend payable for the previous month before the due date of 10th of each month.
3. Establishments having active contracts/on-roll apprentices registered in NATS 1.0 portal must ensure that an excel file containing the full details of the on-roll apprentices/active contracts of NATS 1.0 portal only (excluding active contracts of NATS 2.0 portal) with correctly filled-in information pertaining to LoP and Disclaimer Certificate in regards to payment of establishment share of stipend must be provided to BOPT on or before 5th of every month in regards to stipend payable to the apprentices of the previous month.
 - An **Excel Template** ([download Template](#)) which should be downloaded and filled-in by the establishments well in advance with only 2/3 columns in regard to LoP/RoP/Disclaimer on payment of establishments share of stipend to be filled-up immediately after completion of every month but not later than 3rd of every subsequent month.
 - The same file must be forwarded to BOPT for necessary action by 3rd of every subsequent month on mail id **shivamagrahari42.kb@karmayogi.in**.
 - File not received on **shivamagrahari42.kb@karmayogi.in** shall not be considered for further processing.
 - Accordingly, BOPT will ensure that payment of Central Govt. share of stipend is paid to all such apprentices registered on NATS 1.0 portal on or before 10th of every month.

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