

BOARD OF PRACTICAL TRAINING, EASTERN REGION
(An Autonomous Organization under Ministry of H.R.D.
Govt. of India, Department of Higher Education, New Delhi)
Block: EA, Sector-I, Salt Lake City, Kolkata- 700 064

Applications are invited for selection of one post of Deputy Director of Training in the Pay Band of Rs.15,600-39,100 p.m. under Central 6th Pay Commission plus Grade Pay Rs.6,600/- and allowances as admissible under the Rules of the Board. Duties of Deputy Director of Training include overall supervision of training work relating to the Implementation of the Apprentices (Amendment) Act, 1973 & 1986, publishing Survey Report, Plan & Coordinate training implementation programmes, and look after the duties in absence of Director. To perform such other functions as assigned by the Director from time to time.

Candidates with the following qualifications and experience are eligible to apply:

ESSENTIAL: A first Class or 2nd Class Degree in Engg./ Tech or equivalent or a Post-graduate Degree in Engg./Tech. with at least 7 (Seven) years experience which includes Field/Administration etc.

DESIREABLE: i) Experience of supervising and/or arranging Practical Training In Industries. ii) Should be fully conversant with Computer Application packages such as MS Office, Knowledge of LAN etc.

AGE LIMIT: Not more than 45 years as on 01.01.2009. Age limit is relaxable for ST/SC/OBC, Ex-servicemen and Physically Handicapped as per rules. Age limit is also relaxable for serving Central and State Governments employees as per rules.

Candidate working in Government or Semi-Government organizations should apply through proper Channel. Maximum age limit does not apply in case of Department candidates. However, they may send advance copies.

Application in prescribed format given (prescribed format given on the website) along with attested copies of certificates etc. should reach the undersigned at the above Kolkata address within one month from the date of publication of this Advertisement.

For details regarding job description, application format etc. please visit our Website www.bopte.gov.in.

Envelope should be superscribe 'Application for the post – Deputy Director of Training, BOPT(ER), Kolkata'.

Director

: 2 :

11. Give Contact Phone No./ : _____
Fax No./E-mail Address
(if any with STD Code)

12. Educational Qualification (As on the date of application, Matriculation/SSC
onward

- Attested copies to be enclosed)

Sl. No.	Examination Passed	Name of the School/Inst.	University/Board who awarded Degree/Diploma /Certificate	Month & Year of Passing	Class/Di vision Secured	% of Marks obtain ed	Remarks

13. Work Experience (other than present Employment)

Sl. No.	Name of the organization	Designation	Whether Ad-Hoc/or Temporary or Permanent	Period of Service		Scale of Pay & Total Emoluments at the time of leaving	Remarks
				From	To		

14. Details of present employment :

Name of the organiz----- ation	Whether Central Govt./State Govt./PSU/ Private & Others	Date of Appointm ent	Post held	Period of Service		Whether Regular/Sub stantive/Te mporary/Ad -hoc/Quasi- Peranent/Pe rmanent/De putation	Scale of Pay and total Emolumen ts with basic pay	Remarks
				Fro m	To			

15. Any other information not covered above :

16. List of Documents (Attested Xerox copies) enclosed :

(a)

17. Declaration :

1) I hereby solemnly declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief.

2) I also declare and fully understand that in the event of any information furnished being found false or incorrect at any stage my application/candidature is liable to be summarily rejected at any stage and if I am already appointed, my service is liable to be terminated without any notice.

Signature of the Applicant

Name of the Applicant (in Block letters)

Place :

Date :