

# How to Register

## 1. Registration Process [BOPT(ER) SITE]:-

### (A) Individual Candidate:

- (i) Download Registration form.
- (ii) Fill it completely, furnishing all details correctly.
- (iii) Deposit requisite fee to the **SBI Account No. - 10836424084, IFSC – SBIN0001612.**
- (iv) Send the registration form along with fee payment receipt as attachment to **gadp.bopter@gmail.com.**
- (v) A confirmation mail from **gadp.bopter@gmail.com** shall complete the registration process.
- (vi) A welcome mail to attend the programme shall be sent to all successfully registered applicants, minimum three days before date of commencement of GADP.

### (B) Sponsored Candidate:

- (i) Establishments including Institutions are required to send an email on [gadp.bopter@gmail.com](mailto:gadp.bopter@gmail.com) attaching a requisition letter (on their letter head) giving details of number of sponsored candidates and the date from & to (as per programme calendar published by BOPT(ER)) as well as fee deposit details along with fee deposit receipt. Requisite fee to be deposited to the **SBI Account No. - 10836424084, IFSC – SBIN0001612.**

**Pay Order/ Demand Draft** to be issued in favour of '**BOARD OF PRACTICAL TRAINING EASTERN REGION**'.

## 2. Registration Process [On CLIENT SITE]:

- (i) Establishments including Institutions are required to send an email on [gadp.bopter@gmail.com](mailto:gadp.bopter@gmail.com) attaching a requisition letter (on their letter head) giving details of number of sponsored candidates and the date from & to (as per programme calendar published by BOPT(ER)) as well as fee deposit details along with fee deposit receipt. Requisite fee to be deposited to the **SBI Account No. - 10836424084, IFSC – SBIN0001612.**

**Pay Order/ Demand Draft** to be issued in favour of '**BOARD OF PRACTICAL TRAINING EASTERN REGION**'.