BOPT/DT/Trg./16-17/ 26.10.2016

To
All the Stake Holders / Training Officers

Sub: On-line submission of stipend claim bill through National Webportal (www.mhrdnats.gov.in).

Dear Sir / Madam,

This is to extend the Season's Greetings to you from BOPT (ER), Kolkata.

We are pleased to inform you that the National Conference on "New Initiatives in National Apprenticeship Training Scheme (NATS)" held on 20.10.2016 at Mumbai had been a great success. Hon'ble Minister of States, HRD, Dr. Mahindra Nath Pandey had been kind enough to grace the occasion. Representatives from more than 500 training establishments throughout the county attended the said conference. The conference was also webcasted to facilitate other stake holders throughout the country to watch the said program. In the said program, presentations were made on different topics on new initiatives undertaken by the Regional Boards. One of them was on the upgradation of the existing national webportal (www.mhrdnats.gov.in).

With this opportunity, I would like to congratulate all of you for adopting hassle free, user friendly and paperless system of national webportal in implementation of The Apprentices Act, 1961 as amended in 1973; 1986 and 2014.

Further to inform you that the training establishments on successful enrolment are able to do e-business such as can create panel of enrolled students for selection as an apprentice (an alternate to requesting BOPT for sponsoring candidates), can create contract of apprenticeship for registration and submit the same online, online submission of record of progress of apprentices and finally create and submit online bills for reimbursement of Central Govt. share of stipend. Hence all process are online.

In this connection, please note that all such establishments who have engaged apprentices in 2016-17 and their contract of apprenticeship is registered after 01.04.2016 are required to submit online record of progress for each apprentices in each quarter and subsequently to create and submit online claim bills on the portal. The online generated bills to be submitted online and a printed copy of the same along with requisite enclosure is required to be sent to BOPT (ER) after affixing signature and seal of the competent authority. It is a mandatory requirement to enable this Board to process the claim bill in respect of all the apprentices registered after 01.04.2016.

Your help and cooperation is highly solicited to help this Board in utilizing the facility of the national webportal in disbursement of claim. Any claim bill not created/generated and submitted online and received by this Board will not be entertained for reimbursement. Accordingly, you are requested to kindly take a note of the same and instruct the concerned officials at your end for necessary compliance.

For any further clarification, you may please contact Smt. Dipa Biswas on 9239589910.

With regards,

Sd/-
DIRECTOR
BOPT (ER)