

**F7**

BOARD OF PRACTICAL TRAINING (EASTERN REGION)

(Ministry of Human Resource Development, Department of Higher Education, Govt. of India)
Block-EA, Sector-I, (Opp. Labony Estate) Salt Lake City, Kolkata-700064

Phone : 2337-0750 / 2337-0751
Fax : (033) 2321 – 6814
E-mail : inf@boptr.gov.in
Website : www.boptr.gov.in
: www.boptr.com

QUARTERLY CLAIM BILL FOR REIMBURSEMENT OF GOVERNMENT SHARE OF STIPEND 50% ON PRESCRIBED RATES UNDER THE APPRENTICES ACT, 1961 AS AMENDED IN 1973 & 1986 RESPECTIVELY

Name of Establishment : _____
Address : _____
Year of Registration of Apprentices : _____ Name of Drawing & Disbursing Officer: _____
Claim for the period : _____ Name of the Bank: _____ Account No.: _____
IFS Code No.: _____

Registration No. (as per contract)	Date of Engagement	Name of Apprentice (s)	Rate of Stipend Paid (Per month) (₹)	Actual Payment							Reimbursement Claimed			
				Period		Gross Due	*Deduction			Net Paid (₹)	Rate (₹)	Gross Due (₹)	Net Claimed (₹)	
				From	To		Reason(s) (leave, absence)	From	To					Amount
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)

Certified that (i) net amount shown in column 12 against each apprentice has actually been paid by this office during the period for which the claim has been raised. All necessary documents in relation to the actual payment of stipend to each apprentice as mentioned above are maintained by this office. (ii) The amount shown under column 15 has been claimed in accordance with the provisions of the Apprentices Act, 1961 as amended in 1973 & 1986 respectively and has not been claimed earlier.

Signature of the Employer/ Competent Authority
on his behalf with Date & Office Seal

Claim Bill (7)/2013/01

(2)

Reimbursement should be claimed in accordance with the provisions under Clauses (C) of Sub-section (8) of Section 9 of the Act of Sub-Rule (2) under Rule 11 as amended, viz

Revised Minimum Prescribed Rate of Stipend W.e.f. 23.12.2014	
Category	Rate (Rs.)
a) Graduate Apprentices	50% of ₹ 4984/- p.m.
b) Sandwich course (Students from Degree Institutions)	50% of ₹ 3542/- p.m.
c) Technician Apprentices	50% of ₹ 3542/- p.m.
d) Sandwich course (Students from Diploma Institutions)	50% of ₹ 2890/- p.m.
e) Technician (Vocational) Apprentices	50% of ₹ 2758/- p.m.

* Under “Reason” at Col. 8, the employer is required to quote the relevant Sub-Rule (5 or 6) under Rule 11 on the basis of which stipend has been stopped or deducted, if there is any deduction, the amount of re-imburement claimed should be reduced on pro-rata basis.